

Lawrence County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Consultants	Descriptor Code: 1.303	Issued Date: 03/13/07
		Rescinds:	Issued:

1 The Board may occasionally engage the services of qualified professional consultants.

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3 Before engaging any consultant, the Board will require submission of a written proposal which can be
4 incorporated into a contract or purchase order if deemed necessary by the Board. The proposal will
5 detail:

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7 1. The specific objectives to be accomplished by the consultant;
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9 2. The specific tasks to be performed;
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11 3. The procedures to be used in carrying out the tasks;
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13 4. The target dates for the completion of tasks; and
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15 5. The method to be used to report results to the Board and/or to deliver any "product" to the
16 Board.

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18 The director of schools will establish procedures necessary to develop an efficient working relationship
19 between the consultant and the Board and/or staff members.

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33 Cross References:

34 Bids and Quotations 2.806
35 Purchase Orders and Contracts 2.808
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