

Lawrence County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Appeals to and Appearances Before the Board	Descriptor Code: 1.404	Issued Date: 03/13/07
		Rescinds: 1.610	Issued: 02/20/03

1 APPEALS TO THE BOARD

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3 Any matter relating to the operation of the school system may be appealed to the Board. However, the
4 Board desires that all matters be settled at the lowest level of responsibility and will not hear complaints
5 or concerns which have not advanced through the proper administrative procedure from the point of
6 origin.

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8 If all steps of the administrative procedure have been pursued and there is still a desire to appeal to the
9 Board, the matter shall be referred in writing to the office of the director of schools and the Board shall
10 determine whether to hear the appeal.

11 APPEARING BEFORE THE BOARD

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13 Individuals desiring to appear before the Board must submit a written request with descriptive materi-
14 als to the office of the director of schools five (5) days before the meeting. If the request is approved
15 by the Executive Committee, the item will be placed on the agenda. Individuals placed on the agenda
16 will be recognized at the beginning of the meeting and given time to speak when their topic of interest
17 is addressed on the agenda. All requests submitted will be included in the board packet.

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19 If an individual wishes to address the Board on an item on the agenda, he/she may sign up on the form
20 provided before the beginning of the board meeting to request time to speak. Delegations must select
21 only one individual to speak on their behalf unless otherwise determined by the Board.

22
23 The chair may recognize individuals not on the agenda for remarks to the Board if it is determined
24 that such is in the public interest. A majority vote of members present can overrule the decision of the
25 chair.

26
27 Individuals speaking to the Board shall address remarks to the chair and may direct questions to individual
28 board members or staff members only upon approval of the chair. Each person speaking shall state his
29 name, address, and subject of presentation. Remarks will be limited to five (5) minutes unless time is
30 extended by the Board. The chair shall have the authority to terminate the remarks of any individual
31 who is disruptive or does not adhere to Board rules.¹

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33 Individuals desiring additional information about any item on the agenda shall direct such inquiries to
34 the office of the director of schools.

35 Legal Reference:

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37
38
39 1. TCA 39-17-306

40 Cross References:

41 School Board Meetings 1.400
42 Agendas 1.403
Complaints About School Personnel 5.502