

# Lawrence County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term:  <b>Policy Development and Adoption</b>	Descriptor Code: <b>1.600</b> Rescinds: <b>1.600</b>	Issued Date: <b>04/10/08</b> Issued: <b>03/13/07</b>
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2 A proposed policy or policy change shall be submitted to the Board as part of the agenda. Any  
3 interested party shall be given an opportunity to be heard on the proposal. The Board's approval of the  
4 proposal shall constitute it to policy.  
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6 Policies and amendments adopted by the Board shall be made a part of the minutes and shall be placed  
7 in the policy manual. Policies and amendment shall be effective immediately upon adoption unless a  
8 specific effective data is provided, and shall supersede any previous Board action on the subject.  
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## 10 **POLICY MAINTENANCE**

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12 The director of schools shall be responsible for drafting policy proposals, maintaining the Board Policy  
13 Manual and serving as liaison between the Board and the Tennessee School Boards Association. At  
14 least annually, the Board shall review its policy manual for the purpose of passing, revising or deleting  
15 policies mandated by changing conditions. <sup>1</sup> In order that the policy manual remains current, the Board  
16 may contract annually for TSBA's policy maintenance service.  
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18 Policies shall be accessible to all employees of the school system, members of the Board, and citizens  
19 of the community. <sup>1</sup> All policy manuals shall remain the property of the Board and are subject to recall  
20 any time deemed necessary by the director of schools.  
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## 23 **SUSPENSION OF POLICIES**

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25 Any board policy or part thereof may be suspended by an affirmative vote by a majority of the  
26 members of the Board.  
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## 28 **ADMINISTRATION IN POLICY ABSENCE**

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30 In cases where the Board has provided no guidelines for administrative action, the director of schools  
31 shall have the power to act, but report to the Board at its next meeting.  
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39 Legal Reference:

40 1. TCA 49-2-207  
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39 Cross References:

40 Duties of the Board of Education 1.101

41 Agendas 1.403

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