

Lawrence County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Administrative Procedures	Descriptor Code: 1.601	Issued Date: 03/13/07
		Rescinds:	Issued:

1 The director of schools is responsible for implementing board policies and for interpreting them to staff,
2 students and the public.¹

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4 The director of schools, in consultation with principals, staff members, and other persons and groups as
5 appropriate to the topic, will develop administrative procedures as necessary to implement board policies
6 or for the items deemed necessary for the efficient operation of the schools.²

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8 Within the policies and regulations of the Board and the director of schools, the principals are authorized
9 to establish rules and procedures for the staff and students of their schools.

10 11 **DISSEMINATION**

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13 The director of schools is directed to establish and maintain an orderly plan for preserving and making
14 accessible to all employees the administrative procedures.

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Legal References:

- 35 1. TCA 49-2-301(b)(1)(A)
36 2. TCA 49-2-203 (a)(2)
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Cross Reference:

39 Qualifications/Duties of the Director of Schools 5.802
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