

E.O. Coffman Middle School

2025-2026

Parent and Family Engagement Policy for Shared Student Success

Revised May 2025



What is Title?

EOC is identified as a Title I school as Part of the Every Student Succeeds Act, (Section 116 (b) and (c)). Title I is designed to support state and local school reform efforts tied to the challenging state academic standards to improve teaching and learning for students. Title I programs must be based on effective means of improving student achievement and include strategies to support family engagement. All Title I schools must jointly develop with parents and family members a written parent and family engagement policy.

**E.O. Coffman Middle
School
Brent Long,
Principal
111 Lafayette Ave.
Lawrenceburg, TN**

School Plan for Shared Student Achievement

What is it?

This is a plan that describes how EOC will provide opportunities to improve family engagement to support student learning. EOC values the contributions and involvement of families to establish an equal partnership for the common goal of improving student achievement. This plan describes the different ways that EOC will support family engagement and how families can help plan and participate in activities and events to promote student learning at school and at home.

How is it revised?

EOC invites all families to review and revise our Parent and family engagement policy, school-parent compact, the family engagement budget, and school improvement plan. We begin our review at our annual meeting in the fall. Feedback and suggestions are taken throughout the year at PAC meetings, PT Conferences, meetings and activities during the school year. All feedback received during the year will be used to revise the plan for the next school year. Families are asked to review the policy in the spring at our PTC for final approval for the upcoming school year.

Who is it for?

All students participating in the Title I, Part A program, and their families are encouraged and invited to fully participate in the opportunities described in this plan. EOC will provide full opportunity for the participation of parents and family members with limited English, with disabilities, and of migratory children.

Where is it available?

At the beginning of the year, our policy and compact are posted on our School's website, Facebook, and EOC parent email group at the beginning of the year. Policies and compacts are available throughout the year at the Title I information Center in the front lobby and at all Title I events.

2025-2026 District Goals

1. LCSS will leverage district resources to ensure standard-aligned instruction in Tier I across grade levels and content areas as well as targeted supports and research-based interventions for students who need additional support in Tier II and Tier III or exceed grade-level expectations. This will result in meeting or exceeding the AMO percentage of students performing on meets/exceeds for the 2025-2026 school year.
2. LCSS will expand strategies that will result in improvement in the area of college and career readiness for all students throughout the 25-26 school year.
3. LCSS will continue to develop procedures that will ensure all students have a safe and welcoming learning environment leading to an improved quality of life for all students and staff during the 25-26 school year.

2025-2026 EOC Goals

The E.O. Coffman Middle School administrators and teachers have developed a school improvement plan for the most important areas of education that need improvement.

1. EO Coffman will leverage district resources to ensure standard-aligned instruction in Tier I across grade levels and content areas as well as targeted supports and research-based interventions for students who need additional support in Tier II and Tier III or exceed grade-level expectations. This will result in meeting or exceeding the AMO percentage of students performing on meets/exceeds for the 2025-2026 school year.
2. EO Coffman will expand strategies that will result in improvement in the area of college and career readiness for all students throughout the 25-26 school year.
3. EO Coffman will continue to develop procedures that will ensure all students have a safe and welcoming learning environment leading to an improved quality of life for all students and staff during the 25-26 school year.

Parent and Family Engagement

E.O. Coffman Middle School believes that family engagement means the participation of parents and family members in regular two-way and meaningful communication involving student academic learning and other school activities, including ensuring:

- That parents and families play an integral role in assisting their child's learning.
- That parents and families are encouraged to be actively involved in their child's education at school.
- That parents and families are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.
- The carrying out of other activities, such as those described in Section 116 of the ESSA.

School-Parent Compacts

As part of this plan, EOC and our families will develop a school-parent compact. A compact is a written agreement that families, teachers, and students jointly develop to explain how everyone will work together to ensure all students reach grade-level standards. The compacts will be reviewed and updated annually based on feedback from families, students, and teachers during various events. The school-parent compact is available on the school website and all social media. It is available at all Title I events and families can always retrieve a copy from the Title I information Center located in the front lobby.

Parents / Students / Teachers
Working together for
EOC PAWS
Expectations

- **Personal Best**
- **Always Responsible**
- **Well Organized**
- **Show Respect**



Jointly Developed

E.O. Coffman Middle School will involve families in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by families, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible. This will be done by:

- Parent Advisory Council Meetings (PAC) throughout the school year.
- Annual Title I Meeting
- Parent/Teacher Conferences in October and April
- Spring Review of compact and policy will be during April PTC and Spring PAC meeting.
- As requested by the parent/caregiver
- Suggestions given throughout the year at any of our school events.

Annual Title I meeting & Title I Communications

EOC conduct an annual meeting during the fall and invite all families to attend. The meeting will be offered two times to accommodate parents schedules. Dates and times will be posted on all social media and in the EOC monthly calendar. The meeting will inform stakeholders of the following:

- EOC is a full Title I school
- What it means to be a Title I school
- Family Requirements for Title I
- EOC Parent/Family Engagement Policy
- EOC School Improvement Plan
- EOC School Compact
- Share Title I funds reserved for family engagement

Hard copies of Title I information will be provided in the language families can understand. Transportation and child-care will be provided if needed. The provision used for the annual Meeting are used for all Title events through the year.

Coordination Services

EOC will partner with elementary and high school, college and career ready resources or organizations, parent resource centers, or other programs to help prepare parents and their children for successful school transitioning. Some events are:

- **Host 5th Grade/ Incoming 6th Grade Transition Night**
- **Host High School Registration in December for our 8th grade students**
- **ACT Night with High School Principal**
- **Finance Park/ Biz Town through Junior Achievement**
- **EOC GTT coordinates with the CTE High School program**
- **EOC Career Class coordinates with CTE program throughout the year.**
- **EOC coordinates with the Lawrence County Public Library to promote reading**

Reservation of Funds

EOC will share the Title I appropriations at the Title I annual Meeting. Title I, Part A schools receive 1 percent of Title I, Part A fund for parent and family engagement. Parent suggestions are encouraged on how these funds are spent and how they can be best used.

Building Capacity of School Staff

EOC will provide training to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

- Weekly Grade Level Meeting
- After School Faculty Meetings
- District and School PLC
- Meetings scheduled with parents as needed

Panther Programs —Let's Roar Together! 2025—2026 (definite dates TBA)

- ⇒ **Open House—August**
- ⇒ **Annual Title I Meeting—September**
- ⇒ **ACT Night — September**
- ⇒ **STEM Night (Math and Science) - October**
- ⇒ **Parent Teacher Conferences—October**
- ⇒ **History Trivia Night (History and Social Studies) - November**
- ⇒ **Winter Band Concert—December**
- ⇒ **ELA Night (Reading and Language Arts) - February**
- ⇒ **GTT Night (Gateway To Technology) - April**
- ⇒ **Parent Teacher Conferences /Spring Review for Title I Policies**
- ⇒ **EOC Chorus —Lawrence County Sings —April**
- ⇒ **Incoming 6th Grade Orientation— April**
- ⇒ **Helping Your Child Survive Middle School—April
(given at 6th grade orientation nights)**
- ⇒ **Spring Band Concert —May**
- ⇒ **8th Grade Recognition —May**
- ⇒ **Parent Advisory Committee - meets four times each year**

Parent Advisory Committee

EOC invites all families to join the Parent Advisory Committee to share ideas and ways to involve others to build partnerships with school, families, and the community. The team will meet four times during the school year, but parents and family members can also submit their ideas or suggestions at any school activities and meetings, as well as through our family survey and website. If you would like to learn more about PAC, please contact the school, or complete the interest form below and leave it in the front office.

Parent Advisory Committee

- _____ Yes, I am interested and wish to join PAC
- _____ Please contact me so I can learn more about joining PAC
- _____ Please send me notification about future meetings and updates

Name: _____

Child's Name and Grade Level _____

Address: _____

Phone Number: _____

Email Address: _____

Share Your Thoughts

We want to hear from you! If you have any suggestions or if there is any part of this policy that you feel is not satisfactory with the students' and school's goals for academic achievement, please provide us with your comments in the space provided and leave this form in the front office:

Name (optional): _____

Phone Number (optional): _____

Comments: